

CAREER OPPORTUNITIES

Controller

Location: Scottsdale

Position Purpose

Provide leadership and coordination of company General Accounting (Accounts Payable, Premium receipts, Commissions, Reconciliations, Third-Party Administration reporting, etc.), investment accounting and budget management functions. Ensure company accounting procedures conform to generally accepted accounting principles. Maintain an adequate system of accounting records. Ensure a comprehensive set of controls is in place to mitigate risk and enhance the accuracy of the company's reported financial results. Ensure compliance with State Insurance Departments, Internal Revenue Service, and State Department of Revenue rules and regulations.

Key Duties and Responsibilities

- Oversee the daily operations of the accounting department
- Ensure that payables are paid in a timely manner
- Ensure that receivables are collected promptly
- Ensure that all reasonable discounts are taken on accounts payable
- Provide for a system of management cost reports
- Ensure that periodic bank reconciliations are completed
- Maintain an orderly accounting system
- Maintain the chart of accounts
- Maintain a system of controls over accounting transactions
- Maintain a documented system of accounting policies and procedures
- Establish and implement short- and long-range departmental goals, objectives, policies, and operating procedures.
- Design, establish, and maintain an organizational structure and staffing to effectively accomplish the department's goals and objectives.
- Assist the CFO and VP of Finance with the preparation of annual and quarterly statements as well as supplemental filings to the state insurance departments as well as to the Group.
- Assist the CFO in the preparation of Company's three-year rolling plan.
- Responsible for personnel hiring, training and reviews within the department.
- Decisions regarding proper allocation of work in department.
- Serve on planning and policy-making committees.
- Other duties as assigned

Qualifications

- Bachelors degree with 5 or more years accounting experience.
- CPA certification.
- Considerable experience in managing others – good leadership skills.
- Comprehensive knowledge of advanced accounting theory and principles of Statutory accounting practices and procedures. Knowledge of IFRS accounting practices and procedures a positive.
- Creativity – ability to develop innovative solutions to problems.
- Excellent communication, presentation, organizational, interpersonal, analytical and supervisory skills.



Wise Financial Thinking for Life

Contact Information

Please submit your resume by email to hr@sagicorlifeusa.com or fax to (480) 425-5131 by Friday, June 23rd.

INSURANCE • INVESTMENTS • RETIREMENT PLANNING

HOME OWNERSHIP • EDUCATION SAVING • SAVING PLANS • MONEY MANAGEMENT

USA, BARBADOS, TRINIDAD & TOBAGO, JAMAICA, ST. LUCIA, ANTIGUA, AND 16 OTHER COUNTRIES